

Pursue a Career in Medical Transcription Editing



Top 3 Reasons to Become a Medical Transcription Editor:

- Train for multiple career paths
- Prepare for the future of the industry
- Work from the comfort of your own home

ROLE OF MEDICAL TRANSCRIPTION EDITING

The medical transcription industry is evolving to include two important and distinct roles:

- **Medical transcriptionists** type the audio dictations of doctor-patient interactions, creating the reports that make up patients' medical records.
- **Medical transcription editors**—specialized medical transcriptionists—correct and edit dictation reports created by speech recognition software, which electronically translates dictations into text.

The reports created by these professionals are vital to the healthcare process, and the increasing use of speech recognition software is expanding the demand for medical transcription editors.

EVOLVING AND PROMISING INDUSTRY

The U.S. Department of Labor 2010-2011 report—encompassing both traditional medical transcription and transcription editing—estimates:

- **A healthy job market** as industry employment is projected to grow by 11% by 2018. Many current medical transcription jobs may also transition to editor roles.
- **A high demand** for transcription services, sustained by the continued need for easily shared electronic documentation. This high demand may also encourage more employers to use speech recognition.

Though the majority of work is still done by medical transcriptionists, a growing number of employers are hiring those with specialized medical transcription editor skills.

FLEXIBLE WORK-AT-HOME CAREER

Medical transcription has long been one of the fastest growing work-at-home careers, and medical transcriptionists and editors enjoy advantages such as:

- **Flexibility** to choose their schedules according to their unique needs.
- **Portability** of a career that moves with them.
- **Opportunities** to earn a great income on a production basis.

The U.S. Department of Labor's industry report stated that the middle 50% of professionals in the field earn between \$27,090 and \$38,590 annually.

GAIN THE EDGE IN AN EVOLVING INDUSTRY TRAIN AS A MEDICAL TRANSCRIPTION EDITOR

Call 1-800-246-7837 to enroll today!



What You Get With the Career Step Program

TRAINING FOR MULTIPLE CAREER PATHS

Built on Career Step's trusted Medical Transcription program, the Medical Transcription Editor curriculum trains students as both medical transcriptionists and medical transcription editors.

Medical Transcription Focus:

- Transcribing real-life doctor dictations
- Formatting reports for the final medical record
- Improving typing speed and accuracy to increase production

Medical Transcription Editor Focus:

- Editing and formatting physician-dictated medical records
- Fixing grammatical errors
- Improving content in an efficient and accurate manner

This multiple skill set makes graduates more flexible and more marketable as they enter the workplace.

COMPREHENSIVE SUPPORT

Career Step has several support teams dedicated to student success. These teams are available during regular and extended business hours and are quick to respond to student questions and concerns.

Student Support:

- Professional medical transcription industry experience
- Answers and information on the industry
- Help on course curriculum
- Guidance on career opportunities with healthcare employers upon graduation

Technical Support:

- Help with technical issues encountered in the program
- Knowledgeable and experienced
- Available six days a week



ONLINE TRAINING

The Medical Transcription Editor training program allows students to study on their own schedules as they gain the knowledge and skills needed to pursue a new career. The program is offered entirely online with 24/7 access to all program materials, providing students the flexibility to study at a pace that fits their busy lifestyles.

The program also includes:

- Interactive learning tools
- Student forum and chat rooms
- Training on M*Modal speech recognition software*
- Hundreds of professional simulation exercises

* M*Modal is a trademark of Multimodal Technologies, Inc.

GET MORE INFO ONLINE!

See the program in action! Check out the demo at:
CareerStep.com/mte-demo

Find current tuition and payment options at:
CareerStep.com/mte-tuition

Graduate Experiences

"I had completed a medical transcription study course from a different school before enrolling and completing the course with Career Step. I can say without a doubt that Career Step was, hands-down, the better course. Career Step covered everything a new transcriptionist needs to know to begin working with confidence. Those who complete the Career Step course are thoroughly trained and have a much higher chance of success and enjoying their career. I would recommend Career Step over any other schooling."

Alison - Hagerstown, MD

"As a mother of four, the most important thing was to be able to stay home with my children. Because of Career Step, I got to train online and obtained employment immediately after the course. I can now stay home with my children and have a career. I could not have asked for more. Thank you!"

Heather - Sturgis, SD

"I had an extremely positive experience; it was the easiest and least stressful way to learn that I have ever been involved in. Everything was clear and easy to understand, and the people were always very helpful, efficient, and very friendly. I would highly recommend this course to anyone interested in this field."

Melina - Toronto, ON

"Career Step's course is the one to take. It follows a logical format, is comprehensive, and the student support is excellent."

Taylor - Chilliwack, BC

"Thank you, Career Step! Your attention to every detail in this course has made me feel I am completely prepared to enter the medical transcription world!"

Jeanne - Plymouth, MA

"I enjoyed the flexibility of being able to complete the course at my own pace and in my own timeframe each day. Career Step made it possible for me to obtain excellent training . . . The support staff was wonderful."

Teri - Homewood, IL

READ MORE EXPERIENCES AT CAREERSTEP.COM/MTE-GRADS



"I am so grateful for finding Career Step. Never has my family been so proud of me. My 11-year-old son was glowing as bright as I was the day I received my results! That was the best part for me, seeing my son's face and how he brags that his mom passed her class and has a job. Career Step's course has prepared me for the working world, and I do not regret one moment of the past eight months. Thanks, Career Step!"

Cindy - Bryan, OH

ENROLL TODAY!

1-800-246-STEP

CareerStep.com/enroll

SEE A DEMO AT:

CareerStep.com/mte-demo



GRADUATES GAIN THE SKILLS EMPLOYERS LOOK FOR.

Working closely with top healthcare companies and industry partners, Career Step developed the Medical Transcription Editor program to ensure that graduates have the knowledge and skills employers value.

CAREER STEP STUDENTS ARE:

- Simultaneously prepared for both Medical Transcription and Medical Transcription Editor career paths
- Trained on industry-leading medical editing software
- Sought after by top healthcare employers



Medical Transcription Editor Program