



# Extended Payment Plan Application

**PLEASE READ THE FOLLOWING INSTRUCTIONS CAREFULLY.**

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The Career Step Extended Payment Plan is a program designed for applicants who do not meet the requirements for the Sallie Mae Career Training Loan. The Career Step Payment Plan is based on a 20% down payment on tuition. Student is also required to pay the full cost of shipping, taxes (UT, NC, and OH residents), and any selected upgrades. The student agrees to pay off the program in the form of eight monthly payments with 12% interest.

Approval is based on credit history, household income, and debt to income ratio. Any bankruptcies must be discharged. A co-borrower is required for any applicants who are unemployed and/or have no credit history.

Applicants are required to complete the application in full. Incomplete applications will not be considered. Applicants are also required to attach a copy of denial letter from Sallie Mae

**Submit completed applications to the address/phone below:**

Career Step, LLC  
1220 N. Main St, Suite #6  
Springville, UT 84663  
Phone 800-246-7837  
Fax 801-491-6645  
careerstep.com

<b>Career Step, LLC Loan Application</b> Select the course you are enrolling in: ★Medical Coding   ★Medical Transcription	Fax Applications to: 1-801-491-6645 Call With Questions: 1-800-246-7837	Mail Applications To: Career Step, LLC 1220 N Main Street #6 Springville, UT 84663
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<b>ENTER TODAY'S DATE:</b> _____ / _____ / _____		<b>SECTION A - IMPORTANT INFORMATION</b>	
<b>Preferred Enrollment Type:</b> Platinum Online _____ Gold Online _____	<b>Preferred Upgrades:</b> Text Companion _____ CD Companion _____		

**SECTION B - BORROWER INFORMATION Please complete all information in this section. Must be a U.S. Citizen or Permanent Resident**

<b>Full Name:</b>	<b>Last</b>	<b>First</b>	<b>MI</b>	<b>Jr./Sr.</b>	<b>Social Security Number</b>
Street Address					<b>Date of Birth</b>
City				<b>State</b>	<b>Zip Code</b>
<b>Housing Status:</b> ★Own   ★Other ★Rent   ★Live w/ Parents		<b>Yearly Household Income:</b> \$	<b>Marital Status:</b> ★Married   ★Single ★UnMarried(Separated,divorced,widowed)		<b>Home Phone</b> (   ) _____ -- _____
<b>Email Address:</b>					

**SECTION C - EMPLOYMENT INFORMATION Please complete all information in this section.**

<b>Employer Name</b>	<b>Phone Number</b>	<b>Occupation</b>	<b>Gross Yearly Salary</b> \$	<b>Since? Mo/Yr</b>
<b>Co-Borrower's Employer Name</b>	<b>Phone Number</b>	<b>Occupation</b>	<b>Gross Yearly Salary</b> \$	<b>Since? Mo/Yr</b>

**SECTION D - ADDITIONAL INCOME Please complete all information in this section.**

<b>Amount of Additional income</b> (You do not need to include alimony, child support, or separate maintenance if you do not wish it relied on to show your credit worthiness.) \$	<b>Source of Additional Income:</b> ★2nd Job★Rental Property★Unemployment★Alimony★Child Support★Other
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**SECTION E - CREDIT INFORMATION Please complete all information in this section.**

<b>EVER FILED BANKRUPTCY?</b> Date: _____ / _____ / _____	<b>Delinquent In Any Debts:</b> ★Yes   ★No Explain:	<b>Any Judgements Against You:</b> ★Yes ★No	<b>Total Assets including Real Estate</b> \$ _____
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**SECTION F-CO-BORROWER INFORMATION Please complete all information in this section. Must be a U.S. Citizen or Permanent Resident**

<b>Full Name:</b>	<b>Last</b>	<b>First</b>	<b>MI</b>	<b>Jr./Sr.</b>	<b>Social Security Number</b>
Street Address					<b>Date of Birth</b>
City				<b>State</b>	<b>Zip Code</b>
<b>Housing Status:</b> ★Own   ★Other ★Rent   ★Live w/ Parents		<b>Yearly Household Income:</b> \$	<b>Marital Status:</b> ★Married   ★Single ★UnMarried(Separated,divorced, widowed)		<b>Home Phone:</b> (   ) _____ -- _____
<b>Email Address:</b>					

**FAIR CREDIT REPORTING ACT NOTICE TO CONSUMER**

You represent that all of the information you provided to us in your Application consisting of two pages is true and correct to the best of your knowledge, and may be relied upon by us. You authorize the School and Representative, Agent or Assignee to make whatever inquiries it deems necessary in connection with this application and in the course of review or collection of any credit extended in reliance on this application. You further authorize any person or Consumer Reporting agency to complete and furnish to the School and its Representative, Agent or Assignee any information that it may have or obtain in response to such inquiries, and agree that such information, along with this application shall remain the property of Schools and its Representatives, Agents or Assignees, whether or not credit is extended. A photocopy of this form is to be treated as an original. In the event that any of the above information proves to be false or incomplete this application will be denied.

**Borrower's Signature** \_\_\_\_\_ **Co-Borrower's Signature** \_\_\_\_\_

**Print Borrower's Name** \_\_\_\_\_ **Print Co-Borrower's Name** \_\_\_\_\_

**Date** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ **Date** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_