CompTIA Project+

LEARNING OBJECTIVES

This course is the perfect introduction for Learners hoping to get their feet wet and explore the basic methods of effective project management. You'll get a high-level overview of project management and the role it plays in different settings. We'll also review specific tools and walk you through the most common PM methods. At then end, we'll give you 1 free voucher to sit for the **CompTIA Project+ Certification** exam.

Initiating the Project & Team Roles

- Review the necessary steps to get a project off the ground.
- Outline the key players and the role they play throughout the process.

Project Charter & Work Breakdown Structure

- Utilize project charter to authorize projects.

Project Schedule & Resource Planning

- Outline milestones, activities, and deliverables, and determine start and finish dates.

Project Budget & Risk Plans

- Provide a detailed estimate of all the costs required to complete project tasks.
- Explore risks and estimate impacts, and define responses to issues.

Communicating the Plan/Change Requests and Procurement Documents

- Develop objectives and define key messages, target audience, and timelines.

Project Tools & Documentation

- Review Gantt charts, Logic Networks, PERT charts, Product Breakdown Structures, and Work Breakdown Structures—standard tools used in project planning.
- Review the essential functions of documentation.