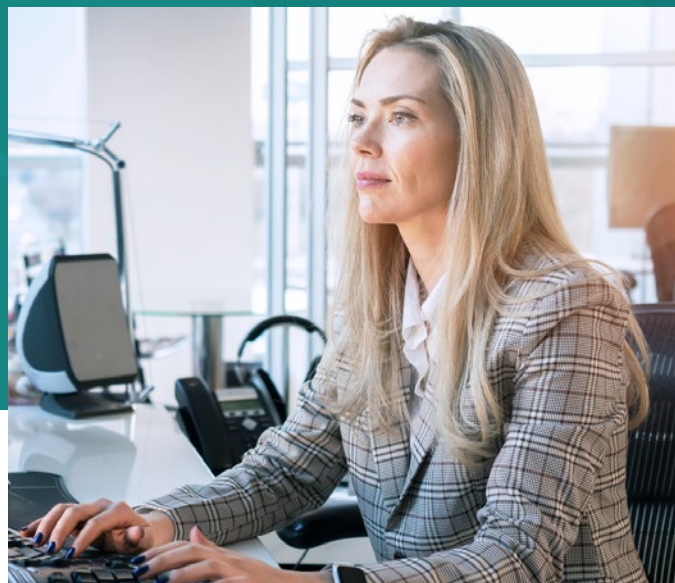# E/M Coding Foundations

## INDUSTRY FACTS



### What do Evaluation and Management coders do?

Evaluation and Management (E/M) coding specialists keep healthcare orgs on track by connecting service providers with insurers for fast processing. They're detail-oriented, analytically minded, and reliable. They know all the lingo, too, converting medical diagnoses and other information into the proper codes for medical records.

Here's a breakdown of their responsibilities:

- Reviewing patients' records for timeliness and accuracy.
- Tracking patient outcomes for quality assessment.
- Assigning clinical codes for insurance reimbursement and data analysis.
- Recording data for collection, storage, analysis, retrieval, and reporting.
- Maintaining the confidentiality of patients' records.

### Where do they work?

E/M coders often work in physicians' offices, hospitals, or even from home—generally 40 hours a week. In certain facilities, they may work nights and weekends.

### How much do they earn?

According to Payscale, the average E/M coding professional with proper certification earns $60,000 a year—upwards of 20% more than their peers without certifications.

### How's the job outlook?

According to the U.S. Bureau of Labor Statistics, job growth for medical records and health information technicians expected to increase 11% from 2018 to 2028. This makes coding an excellent way to get your foot in the door.

"I was very impressed with what CareerStep had to offer. Affordable pricing for a comprehensive program, combined with the support and flexibility I needed. A perfect choice!"

**JESSICA , CAREERSTEP LEARNER**

CareerStep

**careerstep.com**

# E/M Coding Foundations

## PROGRAM DETAILS

### Improve Your Life

When it comes to career training, you'll find a lot of posers out there. Con artists that'll try to impress you with fancy hyperbole. But through all the noise, the distinct sound of success can be heard. Your success. All it takes is a little push. A nudge in the right direction—and your whole life could change. New doors opened. New worlds discovered. New opportunities explored. With CareerStep, it all could happen in as little as 1 month.

### Prepare For A Better Job

E/M coders ensure that third-party payers are billed correctly so healthcare providers can get reimbursed. They review and manage patients' electronic medical records and assign codes to diagnoses and procedures. This course will sharpen your skills and enhance your abilities, giving you more options as you advance in your career.

### Learn Your Way (From Home)

With online training, you can absorb more knowledge and learn more skills—fast.

- Study on a schedule that fits your life
- Progress at a pace that matches your learning style
- Adjust the time and effort you devote to your coursework each day

### Receive Coaching and Guidance

When you train with CareerStep, we back you every step of the way—from enrollment through course completion.

- Learner support
- Technical support
- Career support

### Get Certified

Once you complete your program, you'll be set to take the **Certified Evaluation and Management Coder** exam from the **AAPC**.

## Program Modules and Approximate Completion Hours

| Module Name |
| --- |
| Introduction |
| Why Use E/M Codes? |
| E/M Services Guidelines |
| Classification of E/M Services |
| Commonly Used Terms |
| New vs. Established Patients |
| Chief Complaint and Concurrent Care and Transfer of Care |
| Counseling |
| Family History, History of Present Illness |
| Levels of E/M Services |
| E/M Inpatient Levels |
| Determining E/M Level |
| Nature of Presenting Problem |
| Past History, Social History, Review of Systems |
| Time (Evaluation & Management) |
| Commonly Used Terms |
| Unlisted Service, Special Report |
| Clinical Examples |
| Selecting a Level of E/M Service |
| E/M Coding |
| Counseling/Coordination of Care |
| Prolonged E/M Services |

**TOTAL HOURS: 25**