

# Medical Scribe

## INDUSTRY FACTS



### What do medical scribes do?

Medical scribes aren't on the frontlines of healthcare, which is good for those who prefer a little more predictability in their daily routines. They generally work behind the scenes—sometimes from the comfort of their own home—listening to dictations and converting them into written documents.

Here's a breakdown of their responsibilities:

- Listening to the recorded dictation of a doctor or other healthcare worker.
- Interpreting and transcribing dictation into patient history, exam notes, and other documents.
- Reviewing and editing drafts prepared by speech recognition software.
- Translating medical abbreviations and jargon into the appropriate long form.
- Following up with the healthcare provider to ensure that reports are accurate.

### Where do they work?

Medical scribes work fast. They receive dictations and transform those into clear, accurate, written documentation



in record time. They often work in physicians' offices, hospitals, or even from home—generally 40 hours a week.

### How much do they earn?

According to the U.S. Department of Labor Statistics, the middle 50% of working medical scribes earn about \$35,000 a year\*. Generally, the more documentation they turn around, the more they make!

\*U.S. Department of Labor, Bureau of Labor Statistics

### How's the job outlook?

The healthcare industry is growing—fast—and is predicted to add 1.9 million new jobs over the next several years. That's why employers are looking for well-trained, motivated medical scribes with enough knowledge and confidence to jump in with both feet.

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## PROGRAM DETAILS

### Improve Your Life

When it comes to career training, you'll find a lot of posers out there. Con artists that'll try to impress you with fancy hyperbole. But through all the noise, the distinct sound of success can be heard. Your success. All it takes is a little push. A nudge in the right direction—and your whole life could change. New doors opened. New worlds discovered. New opportunities explored. With CareerStep, it all could happen in as little as 2 months..

### Prepare For A Better Job

Train affordably without sacrificing quality. This program's comprehensive training was developed by industry professionals with years of experience – specifically designed to help you prepare for the Certified Electronic Health Records Specialist (CEHRS) certification exam.

### Learn Your Way (From Home)

With online training, you can absorb more knowledge and learn more skills—fast.

- Study on a schedule that fits your life
- Progress at a pace that matches your learning style
- Adjust the time and effort you devote to your coursework each day

### Receive Coaching and Guidance

When you train with CareerStep, we back you every step of the way—from enrollment through course completion.

- Learner support
- Technical support
- Career support

### Get Certified

We'll prepare you to take a nationally recognized exam so you can explore greater employment opportunities in your area.

#### Certified Electronic Health Records Specialist (CEHRS)

Once you complete the program, you'll be set to take the CEHRS national exam, which will deem you a certified electronic health records specialist.

### Program Outline

#### Course

Program Orientation: Medical Scribe

Computer Fundamentals

Grammar and Punctuation with Medical Examples

Comprehensive Medical Terminology

Anatomy and Physiology

Comprehensive Pharmacology

Comprehensive HIPAA

Comprehensive Electronic Medical Records

Scribe Essentials

Career Success in Healthcare

Program Completion: Medical Scribe

**TOTAL HOURS: 320**

**Coursework, Simulations, and Experiential**