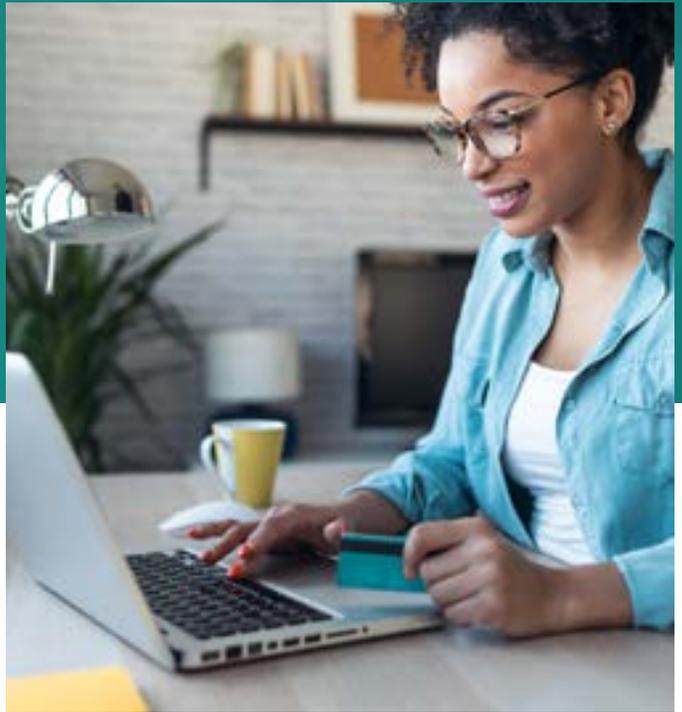


Physician Coding Specialist

INDUSTRY FACTS



What do Physician Coding Specialists do?

Physician coding specialists—who share a lot in common with health record technicians

and medical record specialists—deliver medical records and procedural information to the proper recipients. It's a behind-the-scenes role that greatly impacts the patient experience.

As such, strict adherence to HIPAA guidelines is absolutely essential. The most successful ROI specialists also have exceptional customer service skills, strong attention to detail, and an uncanny ability to work well in groups as they often collaborate with other specialists.

Here's a breakdown of their responsibilities:

- Collects health information management from all departments: emergency department, inpatient units, outpatient surgery department, clinics, health centers, and urgent care facilities).
- Prepares charts to be scanned into the electronic health record, and scans and processes medical records.
- Answers phones and provides basic release of information functions.

Where do they work?

When it comes to physical expectations, this role is similar to a standard desk job. Hospitals, health clinics, and physicians' offices are generally all staffed with some level of health information technician support—there's also potential to work from home, depending on the needs and expectations of your employer.

How much do they earn?

While this isn't a patient-facing role, the impact medical records specialists have on health systems is undeniable—and the salary potential is a reflection of that impact. The salary for this specific role varies based on location and experience, but the national median annual income, according to the U.S. Bureau of Labor Statistics, is \$45,240.

"I have truly enjoyed my experience with CareerStep. Their programs allow you to work on your studies on your own time, which is fantastic for busy moms like myself. If I have ever run into problems with anything, all I have to do is text someone from learner support and they are there to help me."

JENNIFER, CAREERSTEP LEARNER

Physician Coding Specialist

PROGRAM DETAILS

Improve Your Life

When it comes to career training, you'll find a lot of sub-par providers out there. Salespeople that'll try to impress you with fancy hyperbole. But through all the noise, the distinct sound of success can be heard. Your success. All it takes is a little push. A nudge in the right direction—and your whole life could change. New doors opened. New worlds discovered. New opportunities explored.

Prepare for a Better Job

Physician coding specialists—a specific variant of medical records specialists—focus on a form of coding that links payment directly to quality of care. If you're thorough, detail-oriented, and looking for a career that comes with built-in upward mobility, this is a wonderful opportunity.

Our 587-hour Physician Coding Specialist program is built for entry-level professionals who want to build a strong foundation for a long, prosperous career. Each course covers a variety of topics ranging from medical terminology, HIPAA laws, soft skills, and coding best practices.

Learn Your Way

With online training, you can absorb more knowledge and learn more skills—fast.

- Train on a schedule that fits your life
- Progress at a pace that matches your learning style
- Adjust the time and effort you devote to your coursework each day

Receive Coaching and Guidance

When you train with CareerStep, we back you every step of the way—from sign-up through course completion.

- Learner support
- Technical support

Get Certified

Certifications tell potential employers that you're well-trained, totally qualified, and incredibly dedicated. The right credential—from a respected certifying body—can help you stand out in a competitive job market, boost your employability, and catapult you into the next phase of your career.

- **Certified Professional Coder (CPC®)**
- **Certified Coding Specialist-Physician (CCS-P®)**

Program Outline

Course

Program Orientation: Physician Coding Specialist

Computer Fundamentals

Introduction to Healthcare

Law, Liability and Ethics for Healthcare

Comprehensive Medical Terminology

Anatomy and Physiology

Comprehensive Pharmacology

Comprehensive Electronic Health Records

Outpatient Coding

Medical Billing

Physician Coding

Telehealth for Coding Professionals

Program Completion: Physician Coding Specialist

TOTAL HOURS: 587

Coursework, Simulations, and Experiential