

Release of Information Specialist

INDUSTRY FACTS



What do Release of Information Specialists do?

Release of information specialists, often called

electronic health records technicians, deliver medical records and procedural information to the proper recipients. It's a behind-the-scenes role that greatly impacts the patient experience. As such, strict adherence to HIPAA guidelines is absolutely essential. The most successful ROI specialists also have exceptional customer service skills, strong attention to detail, and an uncanny ability to work well in groups as they often collaborate with other specialists.

Where do they work?

When it comes to physical expectations, this role is similar to a standard desk job. Hospitals, health clinics, and physicians' offices are generally all staffed with some level of health information technician support—there's also potential to work from home, depending on the needs and expectations of your employer.

How much do they earn?

While this isn't a patient-facing role, the impact Release of Information specialists have on health systems is undeniable—and the salary potential is a reflection of that impact. The salary for this specific role varies based on location and experience, but the national median annual income, according to the U.S. Bureau of Labor Statistics, is \$45,240.*

*U.S. Department of Labor, Bureau of Labor Statistics

How's the job outlook?

While not as explosive as other career paths, the need for Release of Information specialists is still trending in the right direction. Estimates indicate a 9% job growth rate over the next ten years. In 2020 alone, there were 416,000 open jobs in the medical records career category.

"I have truly enjoyed my experience with CareerStep. Their programs allow you to work on your studies on your own time, which is fantastic for busy moms like myself. If I have ever run into problems with anything, all I have to do is text someone from learner support and they are there to help me."

JESSICA, CAREERSTEP LEARNER
JULY, 2019

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Improve Your Life

When it comes to career training, you'll find a lot of sub-par providers out there. Salespeople that'll try to impress you with fancy hyperbole. But through all the noise, the distinct sound of success can be heard. Your success. All it takes is a little push. A nudge in the right direction—and your whole life could change. New doors opened. New worlds discovered. New opportunities explored.

Prepare for a Better Job

Train affordable without sacrificing quality. This program's comprehensive training was developed by industry professionals with years of experience – specifically designed to help you prepare for the Certified Electronic Health Records Specialist (CEHRS) certification exam.

Learn Your Way

With online training, you can absorb more knowledge and learn more skills—fast.

- Train on a schedule that fits your life
- Progress at a pace that matches your learning style
- Adjust the time and effort you devote to your coursework each day

Receive Coaching and Guidance

When you train with CareerStep, we back you every step of the way—from sign-up through course completion.

- Learner support
- Technical support

Get Certified

We'll prepare you to take nationally recognized exams so you can explore greater opportunities in your area.

Certified Electronic Health Records Specialist(CEHRS):

Earning this industry-recognized certification, developed by the National Healthcareer Association (NHA), will set you apart from uncertified job candidates.

Program Outline

Course

Program Orientation: Release of Information

Computer Fundamentals

Comprehensive Medical Terminology

Law, Liability and Ethics for Healthcare

Introduction to Healthcare

Health Information Management

Comprehensive Electronic Health Records

Release of Information

Program Completion: Release of Information

TOTAL HOURS: 210

Coursework, Simulations, and Experiential